

RESOLUTION NUMBER 3004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRIS, ADJUSTING THE COMPENSATION FOR THE ELECTED CITY CLERK POSITION AND RESCINDING RESOLUTION NUMBER 2636

WHEREAS, pursuant to Government Code Section 36517 the City Council of the City of Perris ("City Council") has the authority to establish the compensation of the Elected City Clerk ("Clerk") by resolution; and

WHEREAS, by Resolution Number 2636 the City Council previously established a monthly stipend at a rate determined to be fair and equitable in light of the Clerk's status as an elected official, and which compensates the Clerk for performing the minimal statutory duties set forth in Perris Municipal Code Chapter 2.09; and

WHEREAS, the City is undertaking a recruitment process to hire a qualified deputy city clerk to assist in performing the statutory duties and additional duties performed by the Clerk's office; and

WHEREAS, the City Council has determined that until such time as a qualified deputy city clerk is hired the Clerk will be performing the duties that would otherwise be performed by such deputy, and that the Clerk should be compensated at an equivalent rate of pay on a temporary basis during that period; and

WHEREAS, the Clerk's position is not an appointed City employee and/or City Department Head;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Perris, California, as follows:

Section 1. The Clerk shall receive the following compensation:

A. Stipend. The Clerk shall be paid a stipend of \$800.00 per month as compensation for an elected official performing the statutory duties set forth in Perris Municipal Code Chapter 2.09. The stipend shall be paid once a month, no later than the 30th of the month. When the Clerk is requested to perform duties of the Clerk as set forth in the Elections Code, the Clerk may be compensated at an hourly rate to be set by the City Council.

B. Benefits. The Clerk shall be provided a car allowance, medical and retirement (PERS) benefits at a rate equivalent to the Mayor and City Councilmembers.

C. Expenses. The Clerk shall be reimbursed for actual and necessary expenses incurred in the performance of the Clerk's duties. Proof of such expenses in the form of receipts, etc. shall be provided to the City Manager, or his or her designee, before the City shall

make a disbursement to the Clerk. Travel expenses shall require prior approval from the City Manager.

D. Temporary Compensation. The Clerk shall be paid an additional amount equivalent to the mid-range salary of the budgeted deputy city clerk position (currently \$3,511.17 per month), but only until such time as a deputy city clerk is duly hired by the City Manager in accordance with the City’s normal hiring practices. The temporary compensation shall commence on the effective date of this Resolution and shall be paid on the regular pay dates established for City employees. The temporary compensation shall automatically terminate, without formal action by the City Council, thirty (30) days after the City Manager has notified the Finance Director that the deputy city clerk has commenced work. Such notice shall be in writing with a copy provided to the Clerk and the City Council. The temporary compensation provided for herein is intended only to compensate the Clerk for performing duties that would otherwise be performed by a deputy city clerk, and shall not be construed to have any effect on the Clerk’s status as an elected official, or to expand or limit the Clerk’s duties set forth in Perris Municipal Code Chapter 2.09.

Section 2. The compensation provided herein shall be effective the 10th day of September, 2002.

Section 3. Resolution Number 2636 is hereby rescinded in its entirety.

ADOPTED, SIGNED and APPROVED this 10th day of September, 2002.

Mayor, Daryl R. Busch

ATTEST:

City Clerk, Margaret Rey

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) §
CITY OF PERRIS)

I, Margaret Rey, CITY CLERK OF THE CITY OF PERRIS, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution Number 3004 was duly and regularly adopted by the City Council of the City of Perris at a regular meeting thereof held the 10th day of September, 2002, and that it was so adopted by the following called vote:

AYES: Rogers, Yarbrough, Landers, Motte
NOES: Busch
ABSENT:
ABSTAIN:

City Clerk, Margaret Rey