

GREEN LIGHT SAVINGS PROGRAM APPLICATION

Dear Applicant:

Thank you for your interest in the City of Perris Green Light Savings Program. To be eligible for the program, please see the following program requirements.

1. You must occupy the property as your principle residence
2. Meet HUD Income Limits (see program brochure).
3. Eligible properties must be single family, conventional detached homes located within the incorporated area of the City of Perris.
4. Provide all necessary documents (see attached check list)

If you received or have previously received assistance from the following Housing Programs, you are ineligible to participate in this program:

1. Senior Home Repair Program
2. Residential Beautification Program
3. Substantial Rehabilitation Program
4. Foreclosure Homeownership Program

For Mobile Home /Manufactured Home (Please refer to Residential Beautification Program or Senior Home Repair Program).

For more information about the City of Perris Housing Programs, please visit our website at www.cityofperris.org or you may contact the Housing Division at (951) 943-5003



CITY OF PERRIS

HOUSING DIVISION

135 N. "D" STREET, PERRIS, CA 92570-220

TEL: (951) 943-5003 FAX: (951) 943-3293

APPLICATION CHECK LIST

To proceed with the Green Light Savings Program, please complete the enclosed application and submit copies of the following documents:

Property verification:

- _____ County recorded Grant Deed (or a quitclaim deed)
- _____ County recorded Full Reconveyance (if property is paid)
- _____ Property Tax Bill (1st. & 2nd. half)
- _____ Insurance Policy (homeowner/fire)
- _____ Current Water, Gas, and Electric Bill

Income verification of (applicable income):

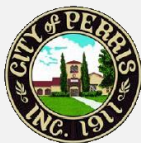
- _____ Federal 1040 Income Tax Return of previous year, for each working member of the household (including all schedules)
- _____ Three (3) recent paycheck stubs for each working member of the household
- _____ Three (3) recent complete consecutive bank statements for all adults in the household (saving and/or checking)
 - Income Documents are not required for adults attending school, in lieu proof of school enrollment is required.

Other Income:

- SSI and/or Social Security (award letter or copy of recent check)
- Pension Award Letter
- Public Assistance/welfare or unemployment benefit award letter or payment check
- Alimony or child support
- Self Employed profits
- Interest from Bank Accounts & Cash Funds
- Rental Property & Income derived from rental property
- Any other proof of income source documentation

Please photocopy all required documents prior to submitting your application, originals will not be accepted. Staff is unable to make any photocopies for you. Copies of all requested documents are due at the time the application is submitted. Please complete every applicable form of the application, sign and date where signatures are required. Please note that incomplete applications will not be accepted. Processing time of application varies with amount of applications received and the type of work requested.

If you have any questions, please contact Housing Staff at (951) 943-5003.



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HOUSING DIVISION
135 N. "D" STREET, PERRIS, CA 92570-220
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Date Received by Staff: _____

Name: _____
First Middle Last

Address: _____

TYPE OF HOUSING:

Single Family Detached Residence: Yes No Year when Home was Built _____

CONTACT INFORMATION:

Home: _____ Work: _____ Cell: _____

Email Address: _____

OWNERSHIP VERIFICATION: List all property owner(s) on title.

Last Name First Name Middle Name Date of Birth

Last Name First Name Middle Name Date of Birth

INCOME VERIFICATION

List all household members. All Income must be verified for persons over 18 years of age or provide proof of current school enrollment.

FULL NAME	AGE	OCCUPATION/ SOURCE OF INCOME	MONTHLY GROSS INCOME
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
6.			\$
7.			\$
8.			\$
TOTAL HOUSEHOLD INCOME PER MONTH			\$

Verification of income must be provided and attached in order for applicants to participate.

PUBLIC SERVICE SELF-CERTIFICATION:

1. Number of People in Household: _____

2. Please check your household size and annual gross income level (from all sources). Household income level does not exceed \$_____.

Number of Persons In the Household	120% Income Limit	100% Income Limit	80% Income Limit	50% Income Limit	30% Income Limit
	Moderate	Low Moderate	Low Income	Very Low Income	Extremely Low Income
1	\$52,416.00	\$43,680.00	\$36,400.00	\$22,750.00	\$13,650.00
2	\$59,904.00	\$49,920.00	\$41,600.00	\$26,000.00	\$15,600.00
3	\$67,392.00	\$56,160.00	\$46,800.00	\$29,250.00	\$17,550.00
4	\$74,880.00	\$62,400.00	\$52,000.00	\$32,500.00	\$19,500.00
5	\$80,928.00	\$67,440.00	\$56,200.00	\$35,100.00	\$21,100.00
6	\$86,904.00	\$72,420.00	\$60,350.00	\$37,700.00	\$22,650.00
7	\$92,880.00	\$77,400.00	\$64,500.00	\$40,300.00	\$24,200.00
8	\$98,856.00	\$82,380.00	\$68,650.00	\$42,900.00	\$25,750.00

3. Information for Government Monitoring Purposes: Mark X next to category that best describes your origin.

<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/ African American <input type="checkbox"/> Native Hawaiian or Pacific Islander	<input type="checkbox"/> Hispanic <input type="checkbox"/> Other <input type="checkbox"/> White
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Have you ever been assisted by this program? If so, how many times. Please give dates and type of work performed.

Please list and prioritize the type of improvements you are requesting. Use reverse side of this form if necessary to include any additional information.

Improvements requested: _____

APPLICANT/OWNER CERTIFICATION:

The applicant/owner certifies that all information in this application, and supporting documentation, is given for the purpose of obtaining services, and is true and complete to the best of the applicant/owner's knowledge.

Signature Date

Signature Date

AUTHORIAZATION TO RELEASE INFORMATION:

I, _____ do hereby authorize the City of Perris and its staff to contact any agencies, offices, groups or organizations to obtain any information or materials which may be deemed necessary to complete my application or determine my eligibility for participating in the Housing Green Light Savings program.

Signature Date



**CITY OF PERRIS
Housing Division
Green Light Savings Program
Owner/Applicant(s) Participation Agreement**

Property Owner: _____ Phone: _____

Address: _____

Dear Property Owner/Applicant:

We are pleased that you as owner/applicant(s) of the above-described real property wish to participate in the City of Perris Green Light Savings Program. Please confirm by signing below that you have read and fully understand the conditions and that you wish to participate in the Green Light Savings Program.

- 1) Owner/applicant(s) understand and agree that the subject property will be entered and inspected by the City and/or its representatives.
- 2) Owner/applicant(s) understand that substandard and hazardous conditions shall be corrected before any other work is considered through the Green Light Savings Program.
- 3) Owner/applicant(s) understand and agree that funds requested under the Green Light Savings Program are made available only in accordance with the City of Perris Green Light Savings Program policies, this Agreement and all applicable federal, state and local laws, regulations and codes and is under no obligation to approve any grant except in accordance with the City of Perris Green Light Savings Program's policies.
- 4) Owner/applicant(s) understand and agree that any funds approved under the Green Light Savings Program are subject to continued availability of funds provided for this program and that at any time the City may, at its sole option, cancel any contemplated grant under this program.
- 5) Owner/applicant(s) understand and agree that the amount of the grant fund is up to \$10,000. In the case that the work to be repaired or improved exceeds the grant amount, applicant shall either (1) to evaluate project scope to meet maximum grant amount or (2) fund the remaining amount.
- 6) Owner/applicant(s) understand and agree that any change orders to initial work-write up shall be approved by the Program Administrator. Owner shall not direct contractor to do any additional work without obtaining written approval of the Project Coordinator. If additional work is performed by the contractor with out the City's approval, the owner/applicant shall be liable to pay for the additional work.
- 7) Owner/applicant(s) understand and agree that, if at any time during their participation in the Green Light Savings Program, they fail or refuse to meet any provision of this agreement and/or any of the City of Perris Green Light Savings Program policies, or commit any act of misrepresentation, that, in addition to other remedies available, the City may: (1) Unilaterally, and at its sole option, terminate owners participation; (2) ask owner/applicant (s) to return funds within (30) thirty days (3) withdraw any grant funds.
- 8) Owner/applicant(s) understand and agree that the City of Perris' participation in the Green Light Savings Program and any action the City may take in conjunction therewith, is solely for the owner(s)' benefit and that the City assumes no responsibility or liability to owner(s) or to any other party for any action, or failure of action, by a contractor or any third party.
- 9) Owner/applicant(s) understand that the City of Perris in no way guarantees any of the work to be done or material to be supplied, suitability of any contractor or any construction plan, drawing or specification and that owner(s) shall hold harmless the City of Perris, its officers, agents or employees from any liability resulting from owner(s)' participation in this program.
- 10) Owner/applicant(s) understand and agree that three bids must be obtained from three different contractors licensed by the State of California and the City of Perris to perform all work in conjunction with this program. Each selected contractor shall furnish certificates of insurance to the City of Perris Housing Division for: (a) Worker's Compensation and (b) General Liability. Work requiring building permits must be signed off by the Building Department prior to the disbursement of any funds. The City of Perris shall retain the right to approve all contracts proposed in conjunction with this program in accordance with the City of Perris Green Light Savings policies.
- 11) Owner/applicant(s) verifies that s/he is not currently a City of Perris official, employee, board member commissioner, Council member, agent and/or other representative of the City.

- 12) Owner/applicant(s) understand and agree that they may not reapply for grant funds under the City of Perris Green Light Savings Grant Program for three (3) years from the approval of this grant.
- 13) Owner/applicant(s) understands and agrees to a project sign being posted in the front yard. The project sign shall remain posted throughout the duration of construction being performed at your property. Once construction is over, the sign shall be removed and submitted back to the City of Perris.
- 14) Owner/Applicant(s) understands and agrees to as part of this participation agreement that photographs may be taken of program participants and their homes. The undersigned hereby understands that any and all photos taken as part of the application and rehabilitation process become property of the City to be used solely for the purpose of promoting or exemplifying the Program, including but not limited to, newsletters, flyers, public meetings, and media-related sources.
- 15) Grantee agrees to maintain in correct working order, all items installed through the Green Light Savings Program. Should the majority of the landscaping die or otherwise fail due to the lack of maintenance or negligence of the Grantee, the funds used for those purposes must be returned to the Housing Division as described below:

Within the first 12 months: 100% of funds returned
 Within the second 12 months: 66% of funds returned
 Within the third 12 months: 33% of the funds returned

I have read, understand and accept all of the above conditions.

Owner Signature

Date

Owner Signature

Date

Applicant Signature

Date

Applicant Signature

Date

*PENALTY FOR FALSE OR FRADULENT STATEMENT, U.S.C. Title 18, Section 1001, provides: "Whoever in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies...or makes any false, fictitious or fraudulent statement or representation, or makes or used any false writing or document knowing the same to contain any false, fictitious, or fraudulent statement or entry, shall be fined no more than \$10,000 or imprisoned not more than 5 years or both."

Owner/Applicant Final Approval

I, _____, certify that all work has been completed according to the specifications set forth in the Agreement dated _____, building, plumbing, and /or mechanical permits have been signed off. The work has been completed to my satisfaction with this I authorize payment.

Applicant Signature:

Date:

Applicant Signature:

Date:

Owner Signature:

Date:

Owner Signature:

Date: